

SRMA Scholarship Program

Last updated September 2022

What scholarships are offered?

The SRMA board will allocate a budget each year for the SRMA Selection Committee to award for any of the following purposes:

- Up to \$500, to each **regularly scheduled SRMA conference** held in Colorado or Wyoming, to include registration and expenses.
- Up to \$1000 scholarship to each SRMA conference held jointly with another organization, when **held outside of Colorado and Wyoming**, to cover registration and expenses
- Up to \$1500 scholarship to each **SAA Annual Meeting**, to cover registration and expenses.
- Scholarships costing up to \$1,000 dollars to support any professional development opportunity (virtual or in person) as long as applicant demonstrates how it will aid them in their professional development. These should be advertised for opportunities that occur within a limited window of time within the same fiscal year.

Scholarships for these purposes will be clearly advertised as they become available.

Who is eligible?

All SRMA members in good standing are eligible to apply (). Members are not eligible to receive more than one scholarship per 24 months from the conference date. Board members and members of the Selection Committee are not eligible.

Criteria

- Demonstrated need
- Membership Expected benefit
- Geographic and institutional diversity

How do members apply?

Applicants submit a brief application that includes a statement of need, expected benefits, anticipated budget, etc. (see attached application form).

Selection Committee

The Selection Committee is comprised of:

- SRMA Past President (committee chair)
- SRMA Treasurer
- Recent SRMA scholarship recipient selected by other committee members

The committee is responsible for advertising each scholarship well in advance of each event. Such advertisements will include:

- Amount of scholarship
- Application deadline

- How to apply
- Recipient responsibilities

Deadlines

The application deadline for each scholarship is two weeks before registration period ends, if possible with enough time to meet early-bird registration if it exists.. This allows the Selection Committee time to review applications and make a decision so that the applicants (win or lose) will have time to pay the lowest registration rate.

How will scholarships be awarded?

- The Selection Committee will email winners with congratulations and applicants not selected with regrets soon after it makes its decisions.
- The SRMA Treasurer will issue a check to each winner for the amount of the scholarship in advance of the conference.

Recipient responsibilities

- Recipient will provide SRMA Treasurer with proof of registration/attendance.
- If unable to attend the conference, recipient will notify the committee as soon as possible so the scholarship can be awarded to another member. Recipient will return all funds to the SRMA Treasurer.
- Recipient is responsible for any cancellation fees that might be incurred.
- Recipient may be asked to serve on the Selection Committee for a future scholarship.
- Recipient will submit a short article (500-700 words) on a topic of his/her choosing related to the conference for publication in the SRMA newsletter immediately following attendance at the conference.

Other:

- Funding for the scholarship program will be subject to available resources of the organization.
- SRMA may offer scholarships for other workshops/conferences as determined by the Board.
- Members may nominate other workshops/conferences for inclusion in the scholarship program by sending to the SRMA Selection Committee:
 - Information about the conference (what, when, where, who's sponsoring, etc.)
 - A brief description about why it is a beneficial use of SRMA funds
 - Nominations must be made at least 3 months in advance of the conference. (For example, nominations for a conference on June 6 must be received no later than March 6.)
- Selection Committee is responsible for recording scholarship recipients and tracking award amounts.

- SRMA board to review every three years with long-term planning.
- Selection Committee chair updates the scholarship page on the SRMA website with award deadlines and announcements.