SRMA Board Meeting

Date: April 1, 2019
Location: University of Denver AAC 320B
Time: 10:30 a.m.

Business conducted prior to the meeting: Open board positions were promoted.

Attendance: Jamie, Kate, Nathalie, Emily, Lisa, Mary Elizabeth, Laura Jackson, Heather, John, Laura Hoff

Approval of minutes (Laura H): Minutes approved.

Treasurer Report (Laura J.):
- Filed 990n IRS form, and renewed the state non-profit status. Submitted treasurer report to the Board.
- 2018 was a successful year and we should be able to report soon that we are well on the way back to financial health.

Spring Conference Updates (Emily, Lisa):
- Registration starts at 8:30. $45 members, $60 non-members, $25 students, no lunch. Tentative schedule: two sessions, lunch, session, break, workshop/session, tour, meetup. Board meeting will be at lunch at 12-1:30, AAC Room 301. Conference in AAC 290.
- Since lunch isn’t provided, a lunch buddy sign-up was suggested. Could be included in promotional emails.
- A hashtag is needed.
- Meetup after, location TBD. Archives tour. Coffee provided.
- Laura J. will procure the same event insurance as last time.
- Opportunity to record conference: DU LIS faculty interested in helping with a conference livestream. Kate will look into this.
- Scholarship: $100 to include travel, lunch, fees.
- Bob Henderson from Hollinger MetalEdge will be there again.

Programs/Outreach Long-Term Planning Survey (Kate):
- Discussed potential meeting changes for the future based on survey results.
- Survey results say that people are most interested in educational opportunities, especially at a lower cost than national meetings/SAA offerings. AV conference based on prior survey results was very well-attended.
- Jamie, Heather, and Kate will get together to discuss schedule changes and the planning to switch over to the new meeting schedule.
- People were interested in DAS training. How can we do this in a meaningful and accessible/affordable way? Suggestions include partnering with CIMA and CWAM or including trainings at the Round-up.
- Other options for affordable/geographically accessible professional development offerings to the membership based on survey: archives 101, digital preservation 101, suite of webinars available to non-archives members.
- Meetups: northern, central, and southern Colorado have regular meetups/meetings. SRMA is sometimes viewed as Denver-based. There is a need to rotate to other regions more often. Ideas include using livestreams to make meetings more accessible to all regions and using Zoom specifically for participatory meetings.
- Heather, Jamie, and Kate will meet to further discuss potential implementations of some of the survey suggestions.

**Membership Report (Mary Elizabeth):**
- 128 paid members. Katie and Mary Elizabeth ran the Listserv list against membership list and sent out reminders to those who haven’t paid/renewed.

**Website Report (John):**
- Report submitted to board. Newsletter up, approved minutes up, election documents will be posted when available. Will train next ERC as soon as possible.

**Past President Report -- Elections and Changes in Appointed Positions (Jamie):**
- There is a full ballot, including a couple of competitive races. We will appoint the ERC and Archivist today.
- Candidates:
  - Archivist candidate: Kalyani Fernando
  - Electronic Resources Coordinator candidate: Sean Babbs
- Jamie moved to vote to approve. Kate seconded. Both appointments were approved by acclamation.
- Jamie will notify new appointees and training with outgoing members may begin.

**Next Meeting (Kate):**
- Next board meeting will be at the Spring Meeting in May. We can work out additional meeting details via email or offline.

**Adjournment:** Kate moved to adjourn at 11:47.